

Charter of the 211 Safety Committee

Objective

This committee is empowered to review and approve or disapprove all aspects of safety in accelerator operations in 211. This will be done in concord with Chemistry Division ESH, Laboratory ESH and Department of Energy Regulations. Within this charter, safety shall include personnel, environment and equipment.

Scope

The Committee shall do the following:

1. Review and approve operating procedures for accelerators and other facilities within Building 211. Accelerator procedures will be reviewed every other year
2. Create a structure for the review of experimental work carried out within Building 211 and ensure that appropriate reviews are done.
3. Review incidents that occur within Building 211 and report its findings to the appropriate laboratory authorities.
4. Modify and update the Building 211 Operations and Safety Manual whenever appropriate.
5. Review safety concerns within Building 211.
6. Review any planned major facility modifications, upgrades, disassembly, decontamination or decommissioning and report to Division Management.
7. Define and facilitate programs to ensure that people working within 211 are appropriately aware of environmental, safety, and health issues.
8. Report annually on its activities.

Committee Membership & Operation

1. The committee membership shall consist of:
 - A representative with day-to-day knowledge for each accelerator
 - Representative(s) from the CMT group(s) working within 211
 - A representative from the Premium Coal Sample Program
 - A representative from the HP-Technicians that work in 211
 - The Health Physicist for Building 211
 - The Safety Coordinator for Building 211
 - A user of the accelerator facilities
 - Representative of the Chemistry Division Office
 - Other representatives as appropriate
2. The committee will meet at least 3 times in a calendar year. A quorum shall consist of 1/3 of the normal membership. Meetings will normally be scheduled bimonthly (February, April, June, August, October, December) on the second Wednesday of the month or at a time that is agreed upon. Special meetings may be held if necessary.

Authority

The authority of this Committee has been given to it by the Division Director or a delegate of Division Director who is responsible ESH Affairs. The Committee will have the authority to review and approve (or disapprove) for safety the initiation of new operations and

experiments. In addition it has the authority to review and approve (or disapprove) ongoing operations and experiments on a regular basis for safety. The committee shall order the suspension of any operation or experiment for which, in its judgment, the risk to personnel or to the environment is excessive. All approvals and suspensions are subject to review by the Chemistry Division Director or delegate.

Approved June 12, 1996 by the 211 Safety Committee at its regular meeting.